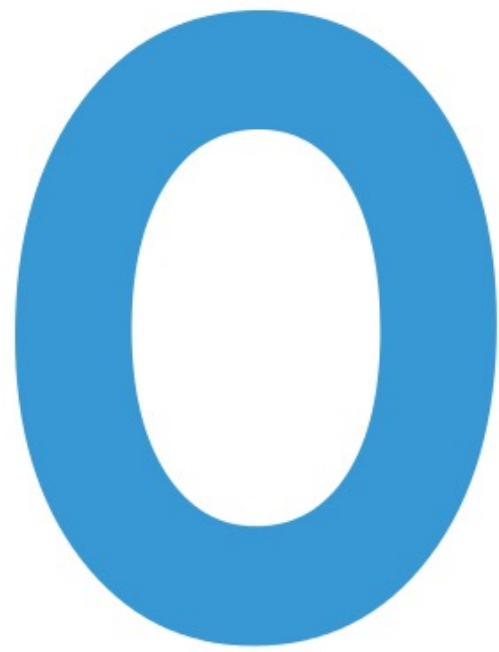
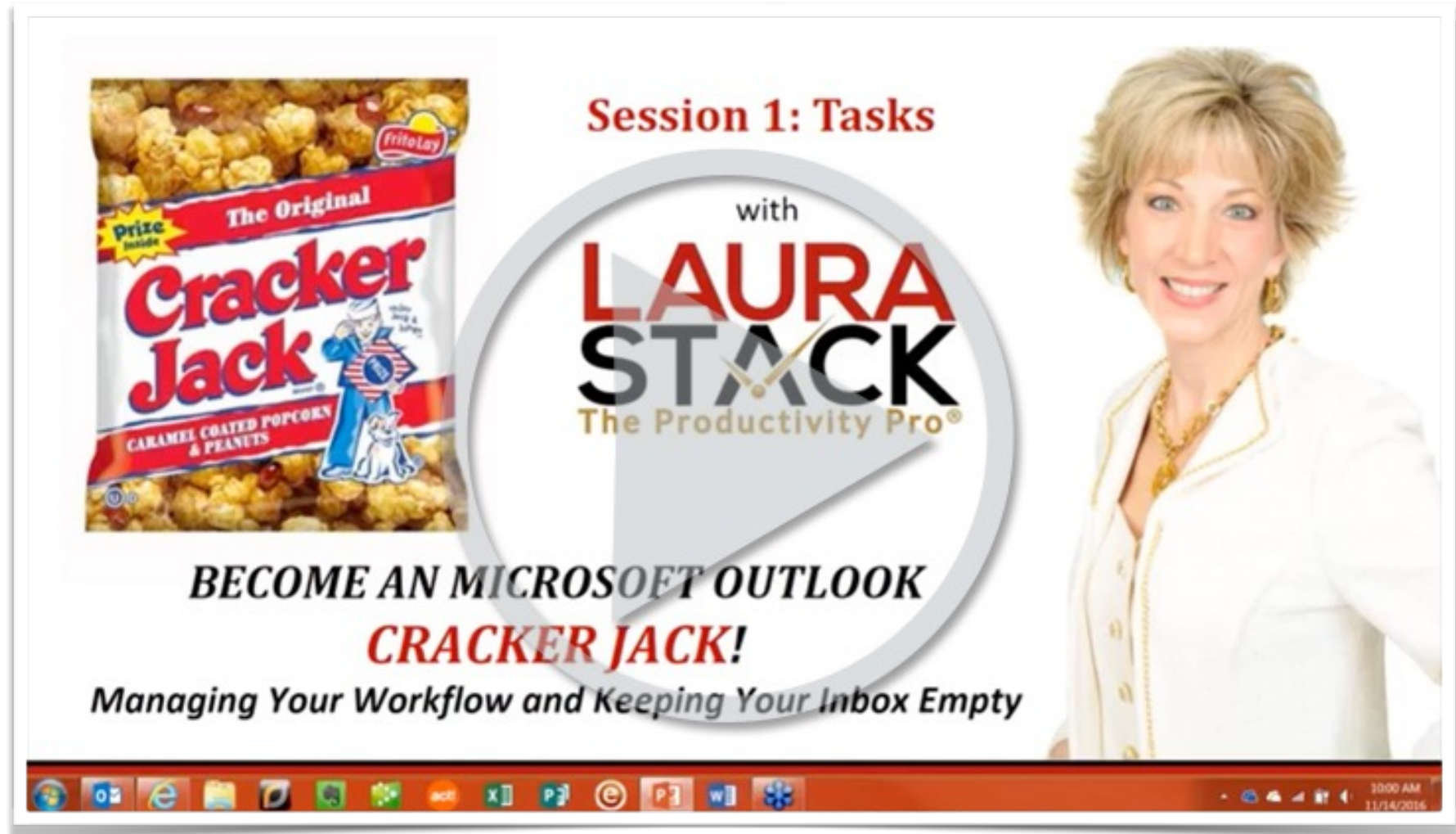


Become a Microsoft Outlook Email Cracker-Jack

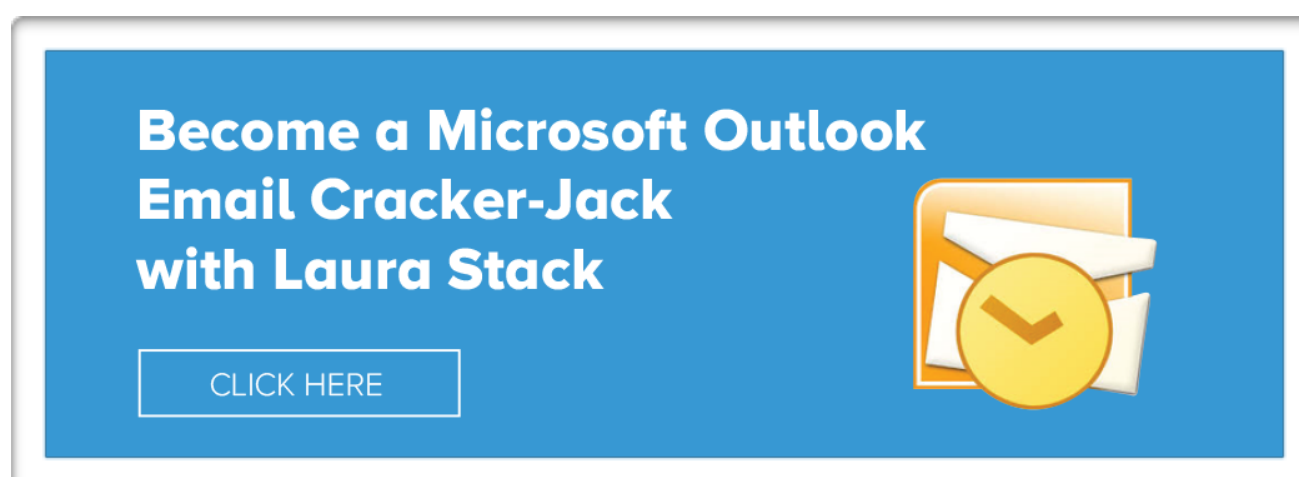
with **Laura Stack**



Session 1

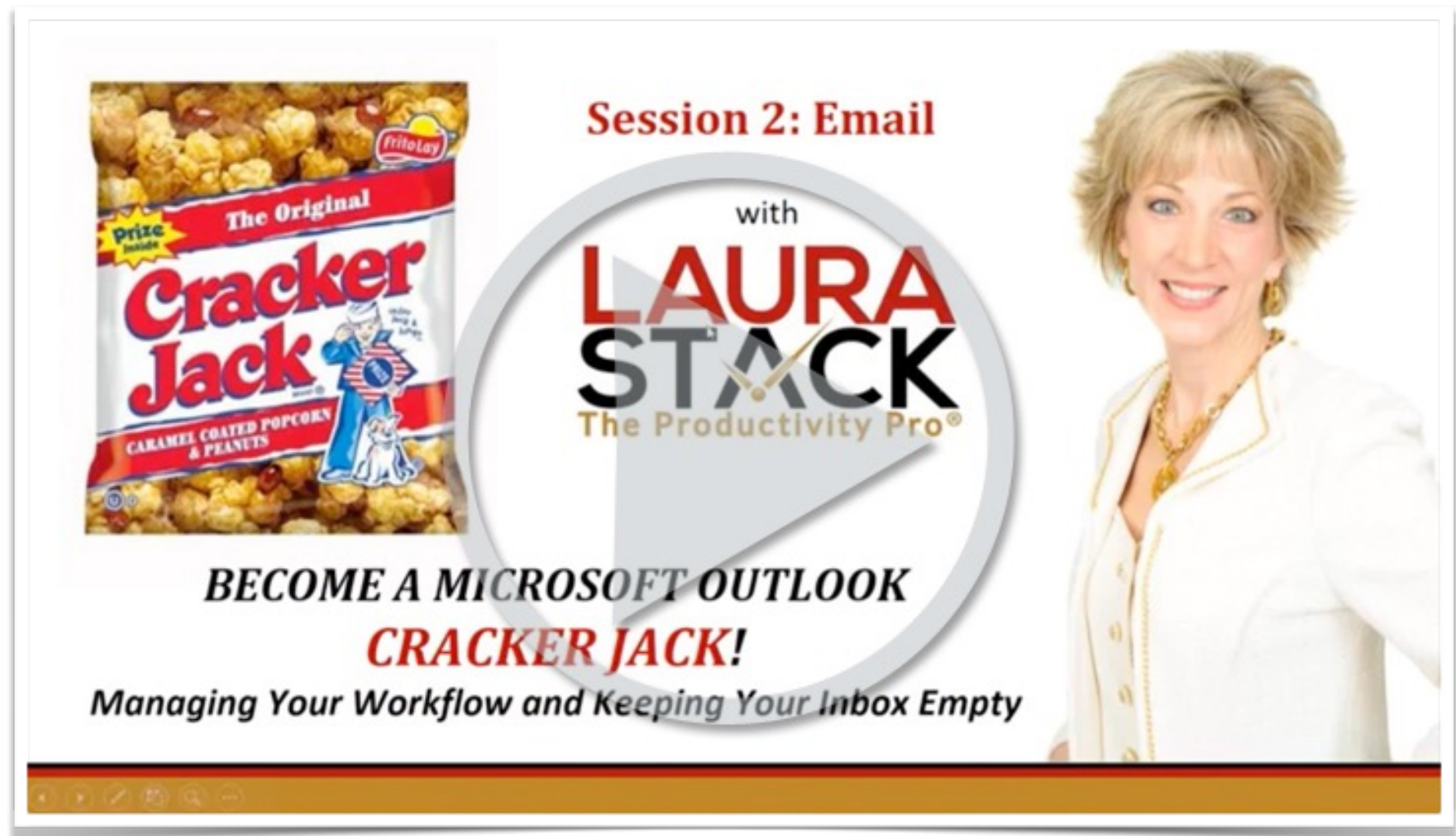


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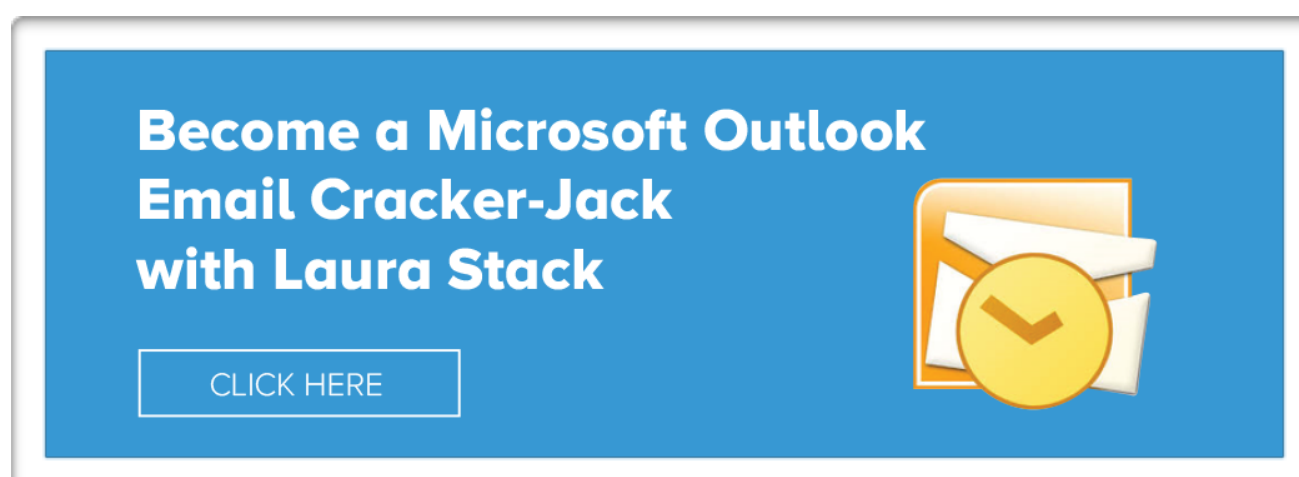


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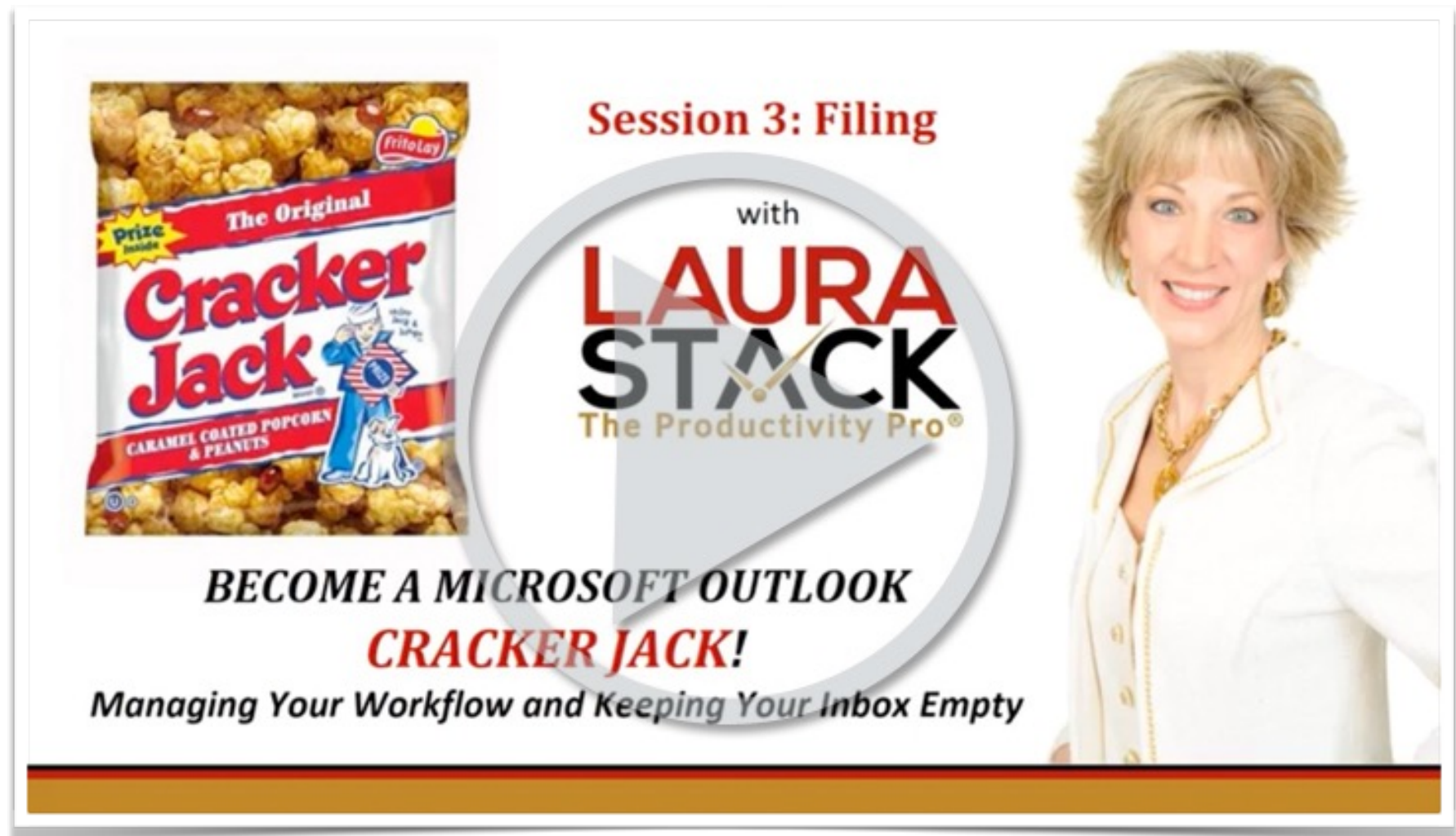


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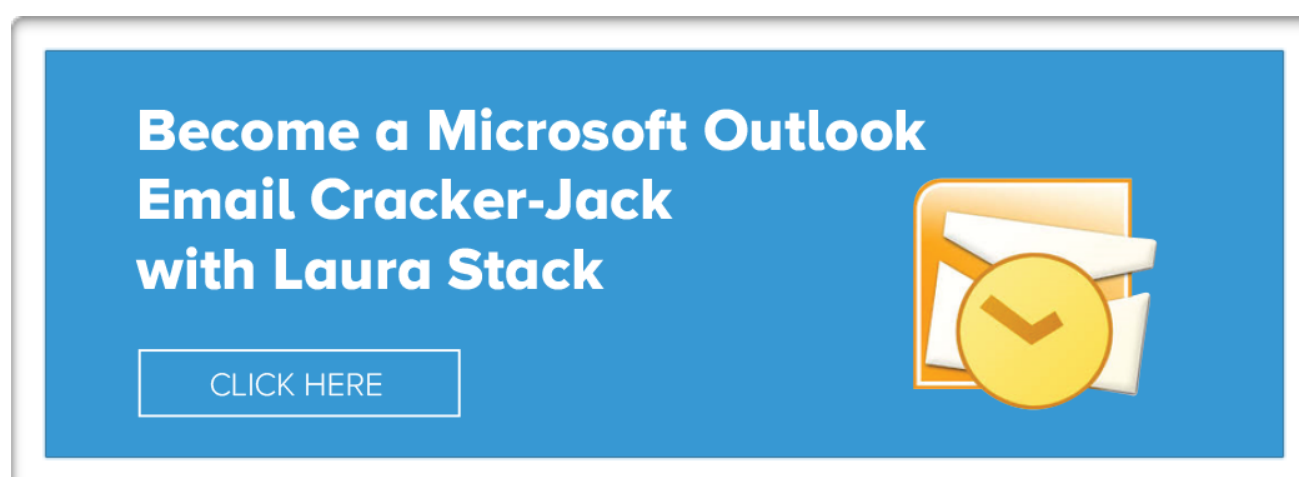
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Session 3



A video thumbnail for 'Session 3: Filing' featuring Laura Stack. On the left is a bag of Cracker Jack popcorn. In the center is a large play button icon with the text 'with LAURA STACK The Productivity Pro®'. On the right is a portrait of Laura Stack, a woman with blonde hair wearing a white jacket and a gold necklace. Below the play button, the text reads: 'BECOME A MICROSOFT OUTLOOK CRACKER JACK! Managing Your Workflow and Keeping Your Inbox Empty'.

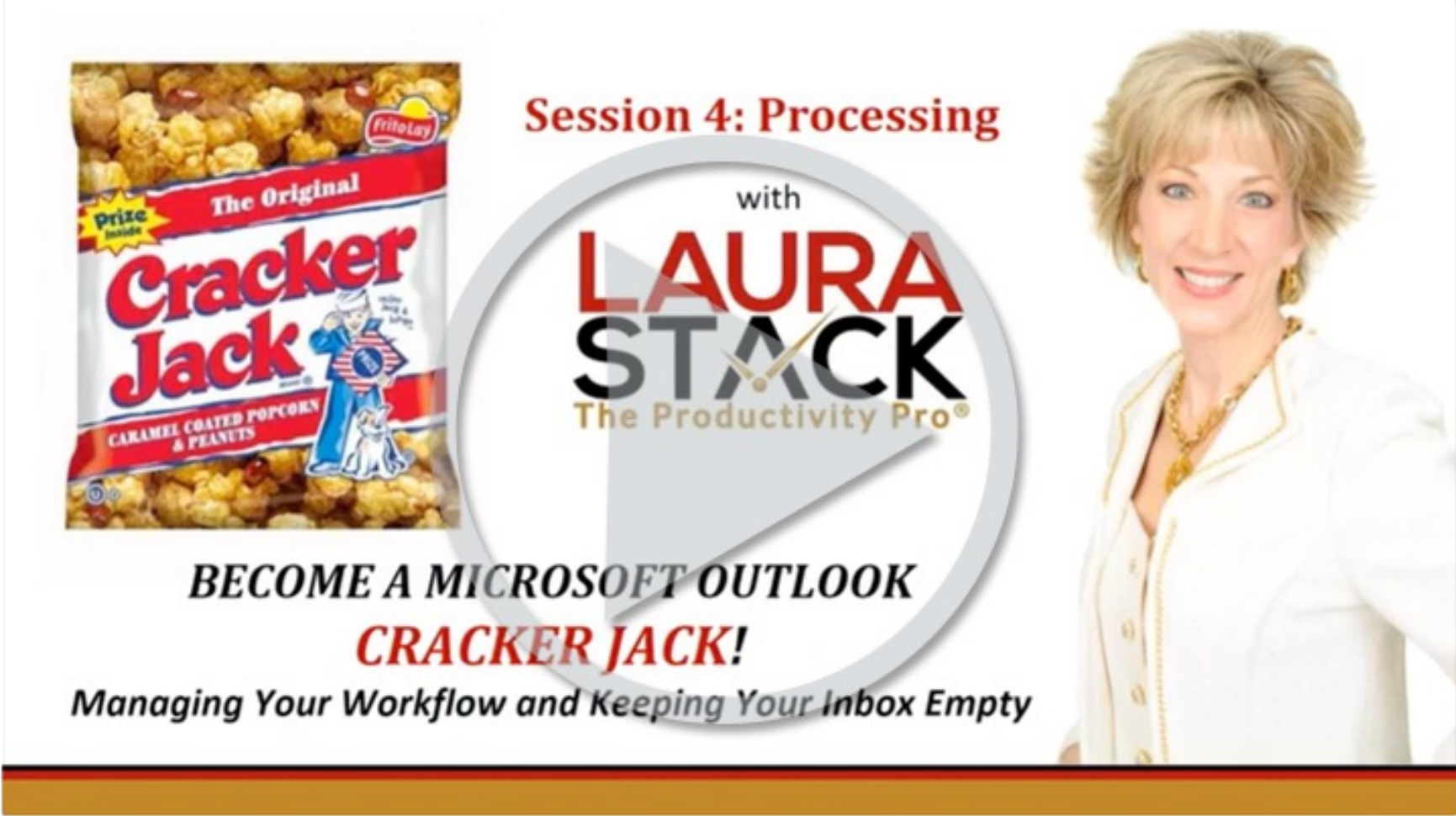
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A blue rectangular button with white text that reads: 'Become a Microsoft Outlook Email Cracker-Jack with Laura Stack'. Below the text is a white rectangular button with the text 'CLICK HERE'. To the right of the text is an icon of a yellow envelope with a white checkmark inside a yellow circle.

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Session 4



Session 4: Processing

with
**LAURA
STACK**
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**BECOME A MICROSOFT OUTLOOK
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Managing Your Workflow and Keeping Your Inbox Empty

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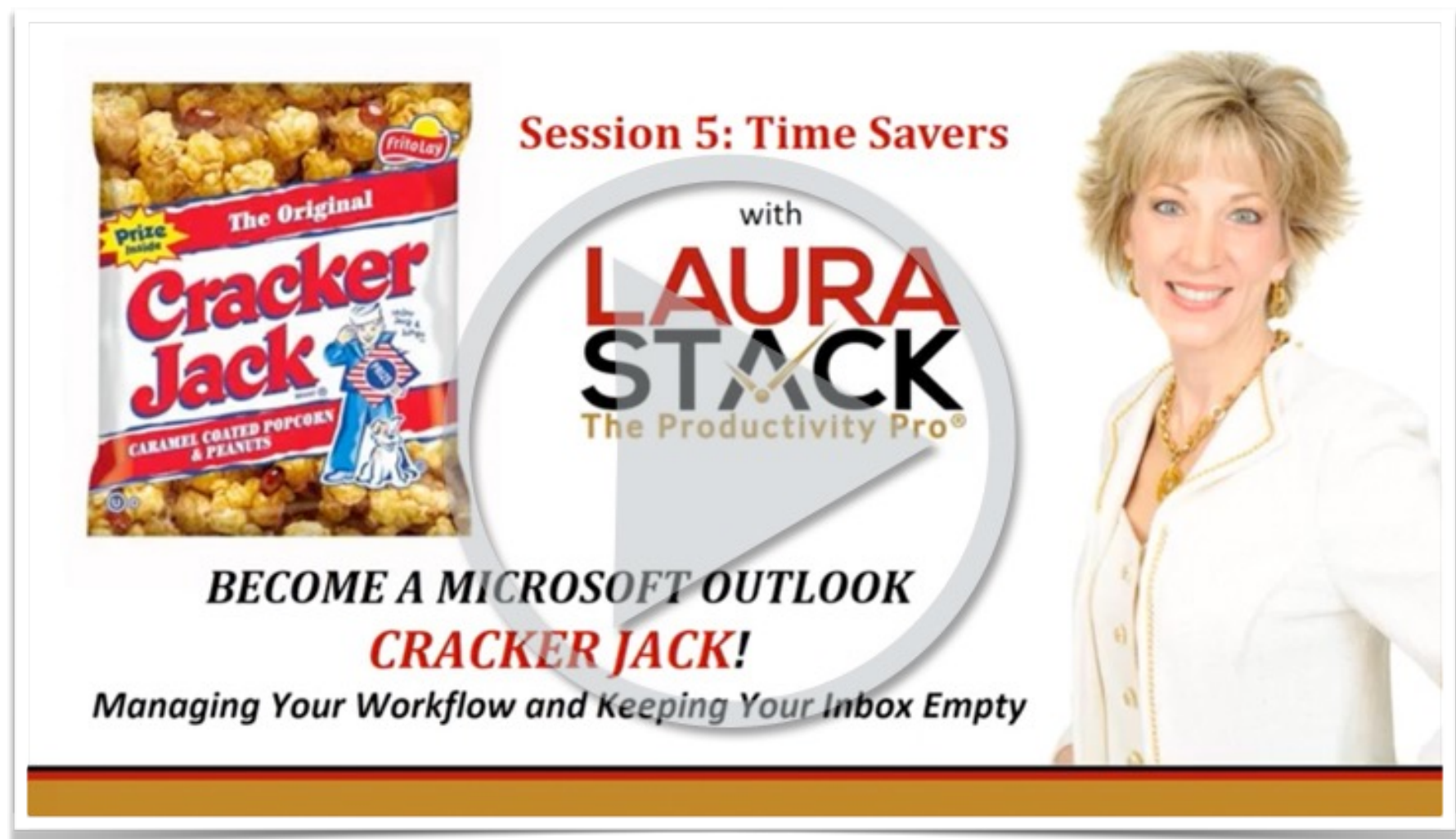
**Become a Microsoft Outlook
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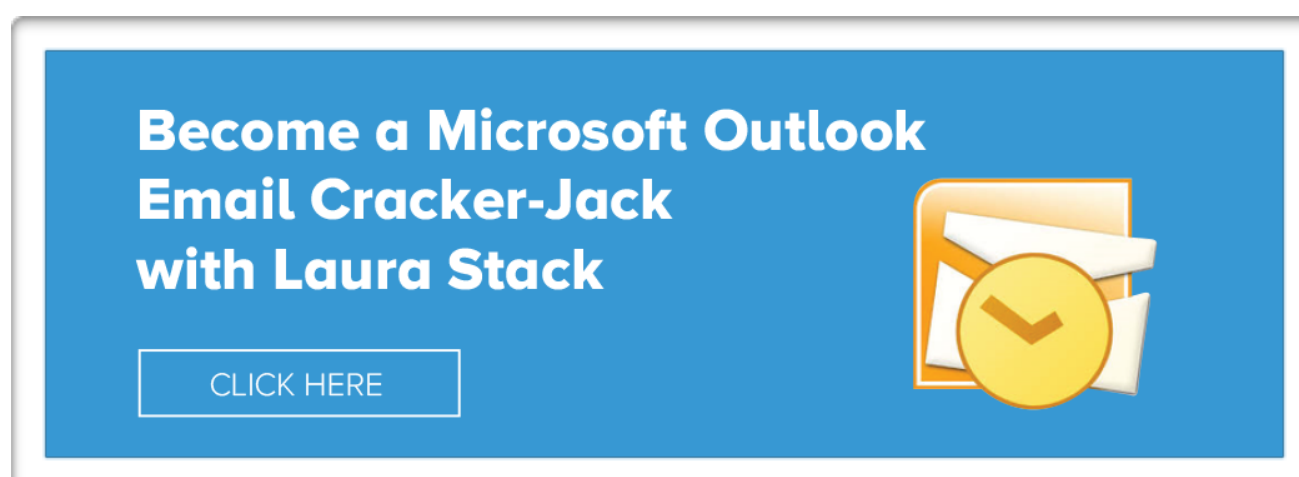


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Session 5



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About Laura Stack, MBA, CSP, CPAE



President and CEO

Laura Stack, MBA, CSP, CPAE, is best known by her moniker “The Productivity Pro®.” Laura is an award-winning keynote speaker, bestselling author, and noted authority on employee and team productivity. She is the president of The Productivity Pro, Inc., a boutique consulting firm dedicated to helping leaders increase workplace performance in high-stress environments. Laura is a past President of the National Speakers Association.

Keynoter

For over 25 years, Laura’s keynote speeches and seminars have helped associations and Fortune 1000 corporations improve output, increase speed in execution, and save time in the office. She is a high-energy, high-content speaker, who educates, entertains, and motivates professionals to deliver bottom-line results. Laura is a member of the prestigious CPAE Speaker Hall of Fame, which has fewer than 200 members worldwide) and holds the Certified Speaking Professional (CSP) designation.

Author

Laura is the bestselling author of eight books published by Random House, Wiley, and Berrett-Koehler, including her newest, *FASTER TOGETHER: Accelerating Your Team's Productivity* (Jan. 2018). Laura’s books have been published in more than 20 foreign editions, and she is a featured columnist for the American Business Journal, Salesforce.com, and LinkedIn. Laura has produced more than 50 online training programs.

Spokesperson

Microsoft • Xerox • 3M • Day-Timer
QVC • Office Depot



Recognized Productivity Expert

Laura has been featured nationally on the CBS Early Show, CNN, NPR, Bloomberg, the New York Times, USA Today, the Wall Street Journal, Entrepreneur, and Forbes magazine. Laura has been a spokesperson for Fellowes, Microsoft, 3M, Skillsoft, Office Depot, Day-Timer, and Xerox. Her client list includes top Fortune 500 companies, including Starbucks, Wal-Mart, Aramark, Bank of America, GM, Wells Fargo, and Time Warner, plus government agencies such as the Internal Revenue Service, the United States Air Force Academy, the Census Bureau, the U.S. Senate, and the Department of Defense.

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